

**South Carolina Fire Academy  
Advisory Committee Quarterly Meeting  
Meeting Minutes – August 13, 2014**

**Members Present:** Bruce Kline, Scott Loftis, Bruce Burding, David Laird, Mike Norket, John Robinson, Joel Rogers, Shannon Tanner, Diane Woods

**Members Absent:** Barry Davis, Skip Hannon, Brian Horton, Tracy Wallace

**Alternates Present:** Patrick Bradshaw, Brian Moon, Keith Scharf,

**Non-Voting Members Present:** Ken Kerber

**Visitors Present:** Jason Wiggins, Cecil Anderson, Rick Dunn, Terrell Brown, Billy Roberts, Tim Wojcik, Scott Feather, Scott Inabinet, Brent Turner, Tammy Rowe, Phillip Russell

Chairman Kline called the meeting to order and was advised that a quorum was present.

Chairman Kline asked everyone to recite the Pledge of Allegiance and Vice Chairman, Scott Loftis gave an invocation.

Chairman Still asked for motion to approve the June minutes. Motion made by Bruce Burding and Mike Norket seconded. Minutes approved.

Chairman Kline asked for the organization reports to be presented to the committee.

1. State Fire Marshal – Bert Polk
  - Report will be included in upcoming meetings.
  
2. Superintendent – Ken Kerber
  - Looking forward to working with staff for improvements on the facility.
  - Will be focusing on facility improvements and will be working closely with Billy on conducting a Site Plan.
  - Thanked Terrell Brown for the handling of the medical situation with recruit. Recruit's Fire Chief was very pleased with the communication.
  - Cell number is 803-528-6221 and office is 803-896-9870.
  - Chief Kline stated there is money being held by LLR for the improvements. Need an immediate triage of FA mid-range and long-range plans.
  - Chief Kline stated the committee needs to take the information from the meetings back to your department and organizations.
  - Chief Kline announced he wanted to bring back the Standing Committees of Finance, Curriculum and Facilities. Email Chairman Kline if you're interested in participating on a committee. He will select chairman for each group.

#### Resident Training – Terrell Brown

- Resident Training report was distributed and discussed.
- Recruit class has increased from 25 – 30 students to assist with meeting the Fire Department needs.
- Purchased 25 sets of bunker gear. Next year will purchase 15-20 sets. Working on purchasing 80 air packs through grant. Chief Kerber will be working on a replacement plan.

#### Regional Training – Phillip Russell

- Jason Wiggins with Lizard's Thicket reported they have received an emergency contract for the cafeteria. Meal fees will be \$6 for breakfast and \$7 for lunch.
- Nick from Lizard's Thicket is onsite daily to run the cafeteria. In the process of hiring a Hospitality Manager for the cafeteria.
- Presented and discussed Annual Report.
- In process of hiring Region 2 and 6 coordinators.
- Cindy Brazell and Debra Lebar have moved over the Fire Marshal's Office and Sherri Bush is the interim supervisor of the Administrative staff.
- Chief Kline talked about the prospective of region changes. Phillip report it is being looked out.
- Work is constantly being done on the FA Database and Fire Portal.

#### Facilities – Billy Roberts

- Need your help with keeping building/grounds maintained. Suppose to have 10 inmates and may have 3 inmates on a daily basis.
- Chief Kline reported his priority of this year is to form a facilities committee.
- New hot water system has been installed in the dorms.

#### Instructional Design - Rick Dunn

- Presented and discussed section report.
- Application sent to IFSAC and waiting on reply for site visit. Once we have IFSAC we will apply for PROBOARD.
- If student is currently in a program starting July 1 the new retesting policy will apply. Courses prior to July 1 will not apply under new policy.

#### **Old Business**

None at this time.

#### **New Business**

None at this time.

## **Announcements**

SCFALSE conference will be in the US&R Building on September 19.

Fire Marshal Association meeting in Greenville in November.

Chief Kline asked if you have agenda requests to send them to Tammy prior to meetings.

The next scheduled meeting is Wednesday, November 12 at 10am.

## **Adjourn**

With no other business the meeting was adjourned with motion made by Patrick Bradshaw and seconded Mike Norket.

Respectively submitted,

Tammy Rowe  
Recording Secretary